LEP 2013-14 Data Cleanup and Extract

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Office of Next Generation Learners
Division of Learning Services

EOY Training Information

- Importance of LEP Extract Data Accuracy
- Critical Errors and Data Clean-up
- LEP Extract
- Secure File Upload

Gary Martin

Purpose of LEP Extract

- Title III Allocations
- SEEK Funding

KDE Title III – EL/LEP and Immigrant Funding Allocation Process Timeline

May 1–31

- Districts run IC LEP Extract and clean up LEP and Immigrant Data
- District LEP extracts uploaded: https://applications.education.ky.gov/login/

June 1

- LEP and Immigrant counts pulled by KDE from Infinite Campus State & data compiled; Data compared with District secure file upload to verify accuracy

June

- Division of Budgets calculates tentative allocations of Title III
- LEP count sent to Division of Budgets for SEEK funding calculations

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3 Types of Critical Errors that make LEP Count inaccurate

- No LEP Service Type
- No LEP Instructional Accommodations
- Home Language: 0400 English

There are errors and/or warnings in the extract (See below) Click Here **to generate the reports**

Error/Warning Table of Contents: (If warning/error count is 0, there are no warnings/errors to report.)

Critical Error: The following records do not have a selection of at least one LEP Service type which overlaps the date range specified in the extract editor. These students will NOT be included in the LEP extract. (Number of Records:3)

Critical Error: The following records do not have a selection of Instructional Accommodation. These students will NOT be included on the LEP extract. (Number of Records:3)

Critical Error: The following records have a Home Language selection of 0400: English. These students will NOT be included on the LEP extract. (Number of Records:1)

Warning: The following records have a Home Language selection of 1630: Other. The students will be included on the LEP extract. (Number of Records:18)

Warning: Home Primary Language is set to Native American, but Native American Language is not selected. These students will be included on the LEP extract. (Number of Records: 0)

Warning: Native American Language is selected, but Home Primary Language is not set to Native American. These students will be included on the LEP extract. (Number of Records: 0)

Critical Error: The following records do not have a selection of at least one LEP Service type which overlaps the date range specified in the extract editor. These students will NOT be included in the LEP extract. (Number of Records:3)

SchoolNumber	SchoolName	StateStudentID	LastName	FirstName	MiddleInitial
0	COUNTY HIGH SCHOOL	194371	Adelina	Adelina	
09999	COUNTY HIGH SCHOOL	194900	Nadal	John	A
09999	COUNTY HIGH SCHOOL	212039	Yani	Yolina	R

Critical Error: The following records do not have a selection of Instructional Accommodation. These students will NOT be included on the LEP extract. (Number of Records:3)

SchoolNumber	SchoolName	StateStudentID	LastName	FirstName	MiddleInitial
0	COUNTY HIGH SCHOOL	194371	Adelina	Adelina	

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Correcting LEP Service Type Critical Errors

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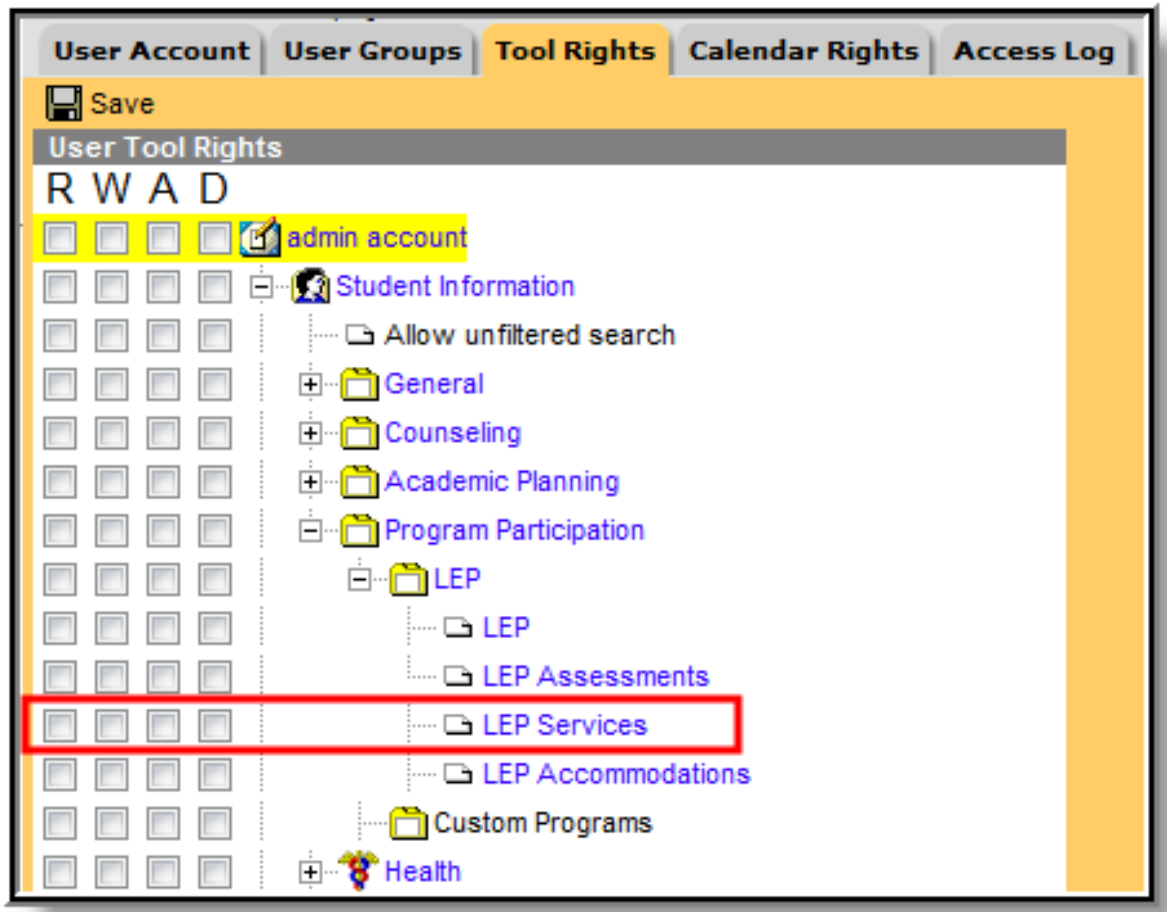
LEP Services



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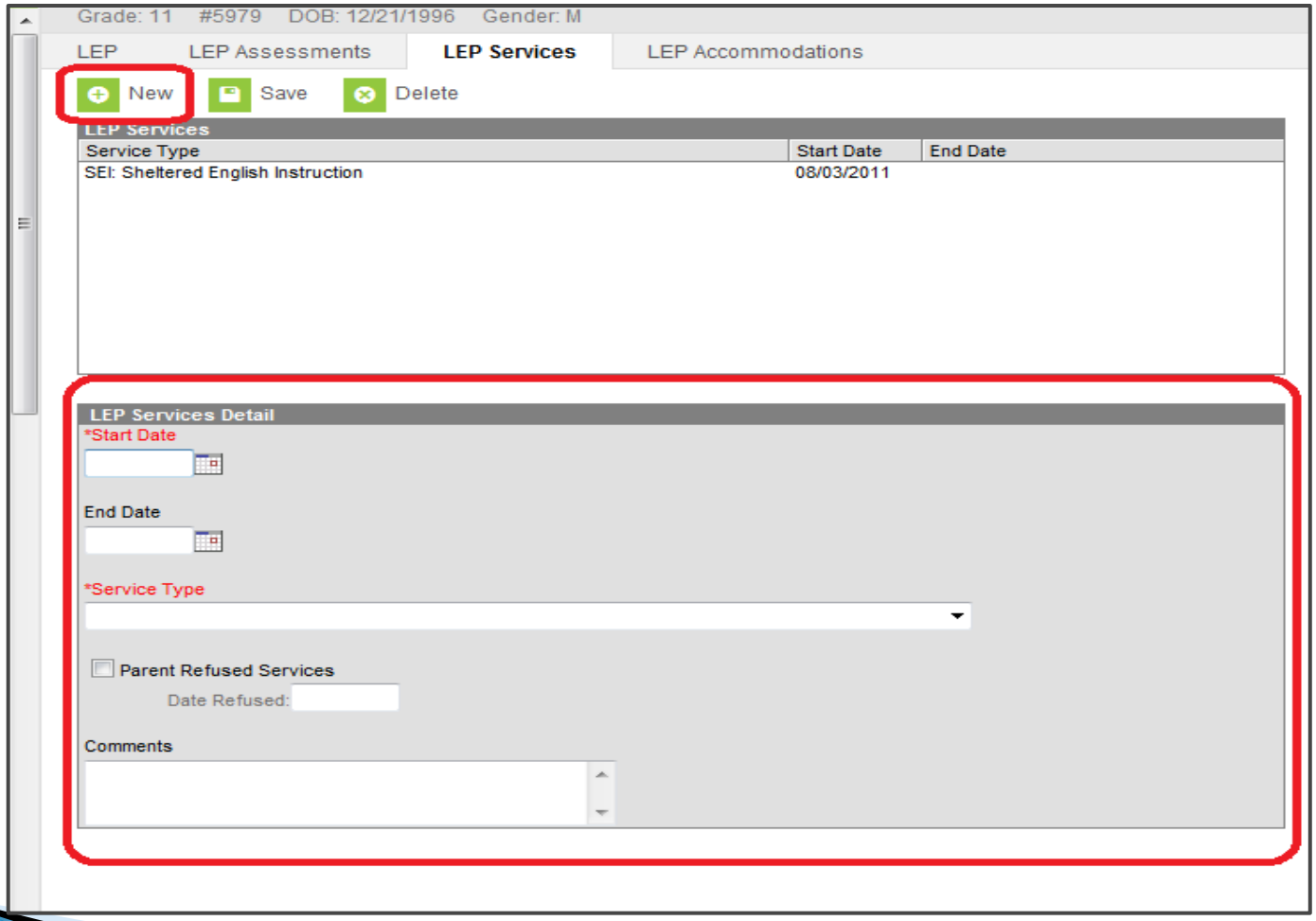
Program Participation> LEP> LEP Services> Detail Editor



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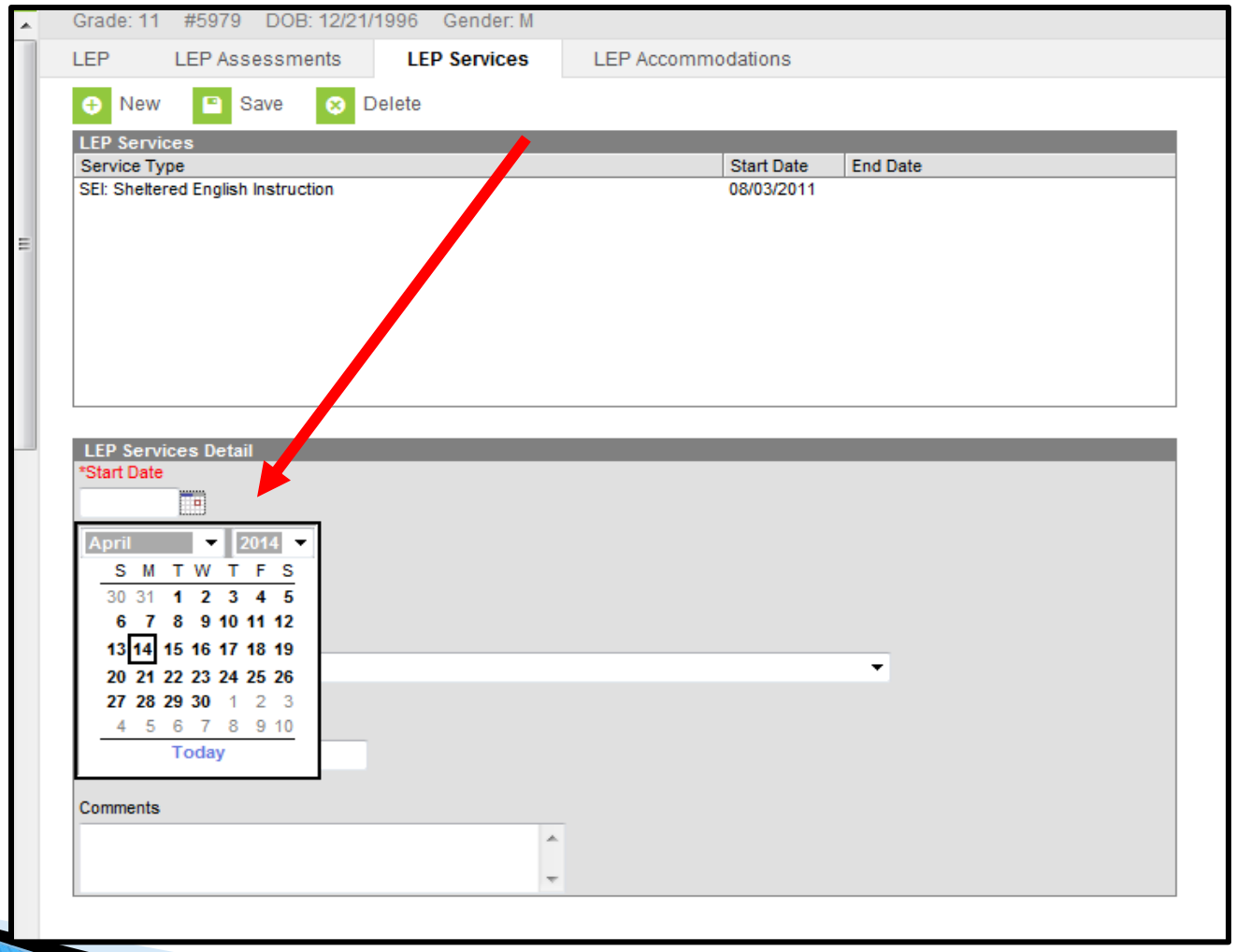
LEP Start Date



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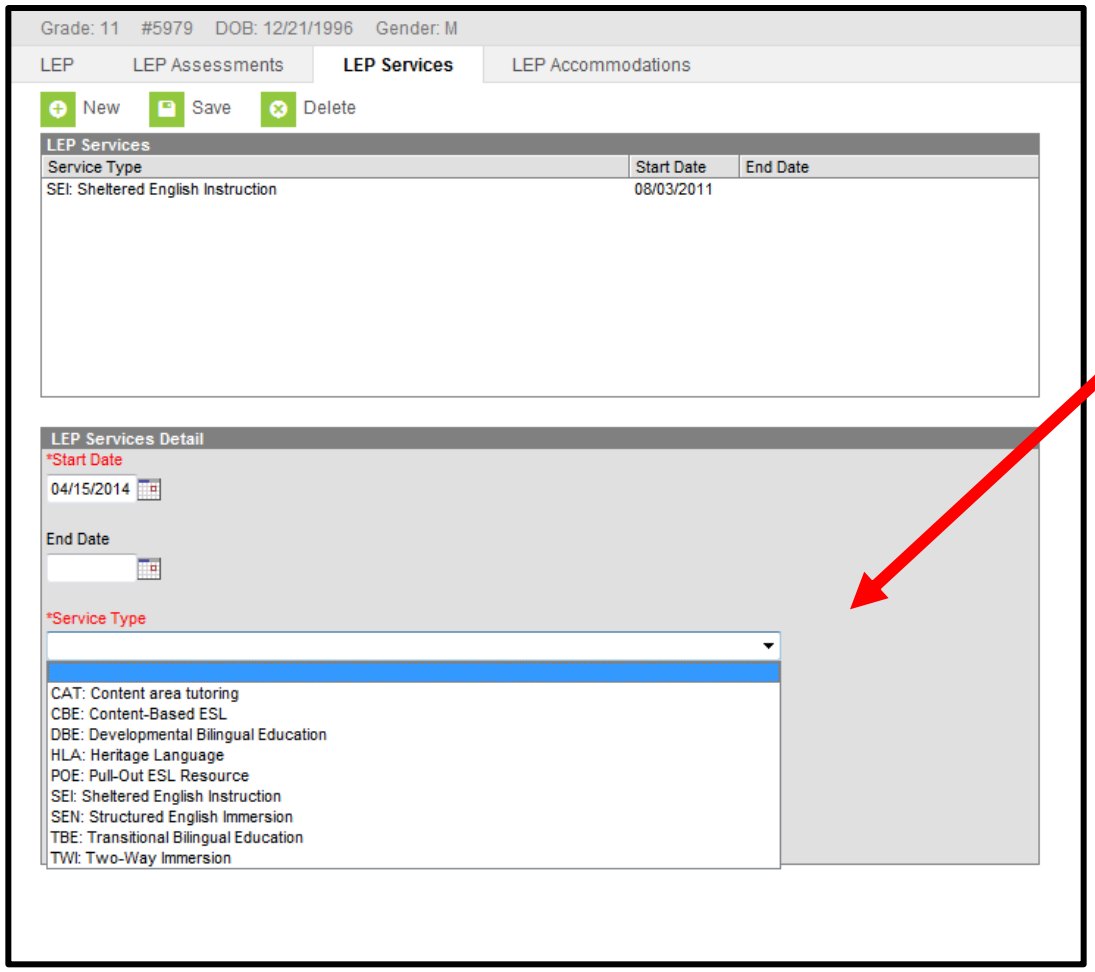
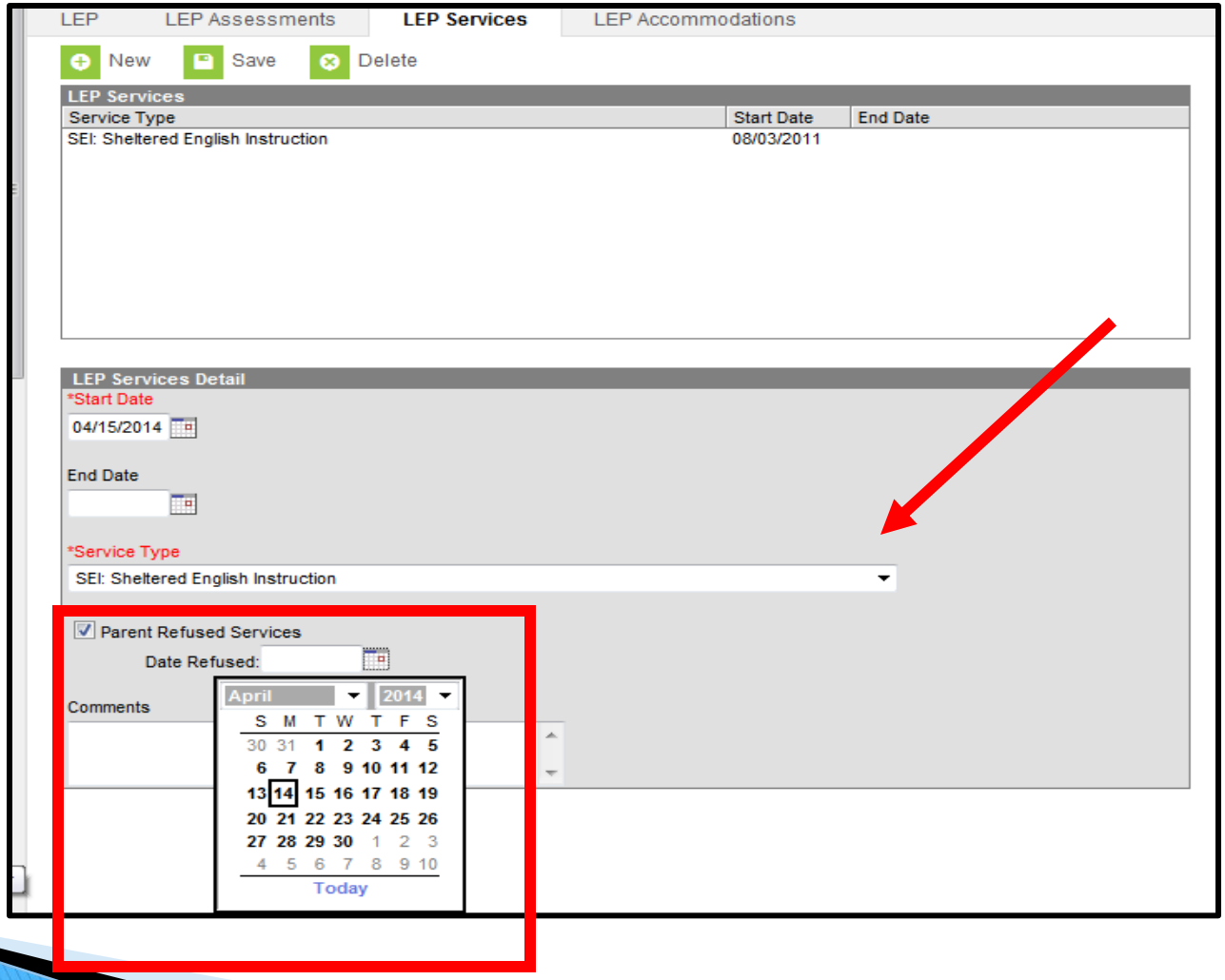
LEP Service Type



Parent Refuses Services



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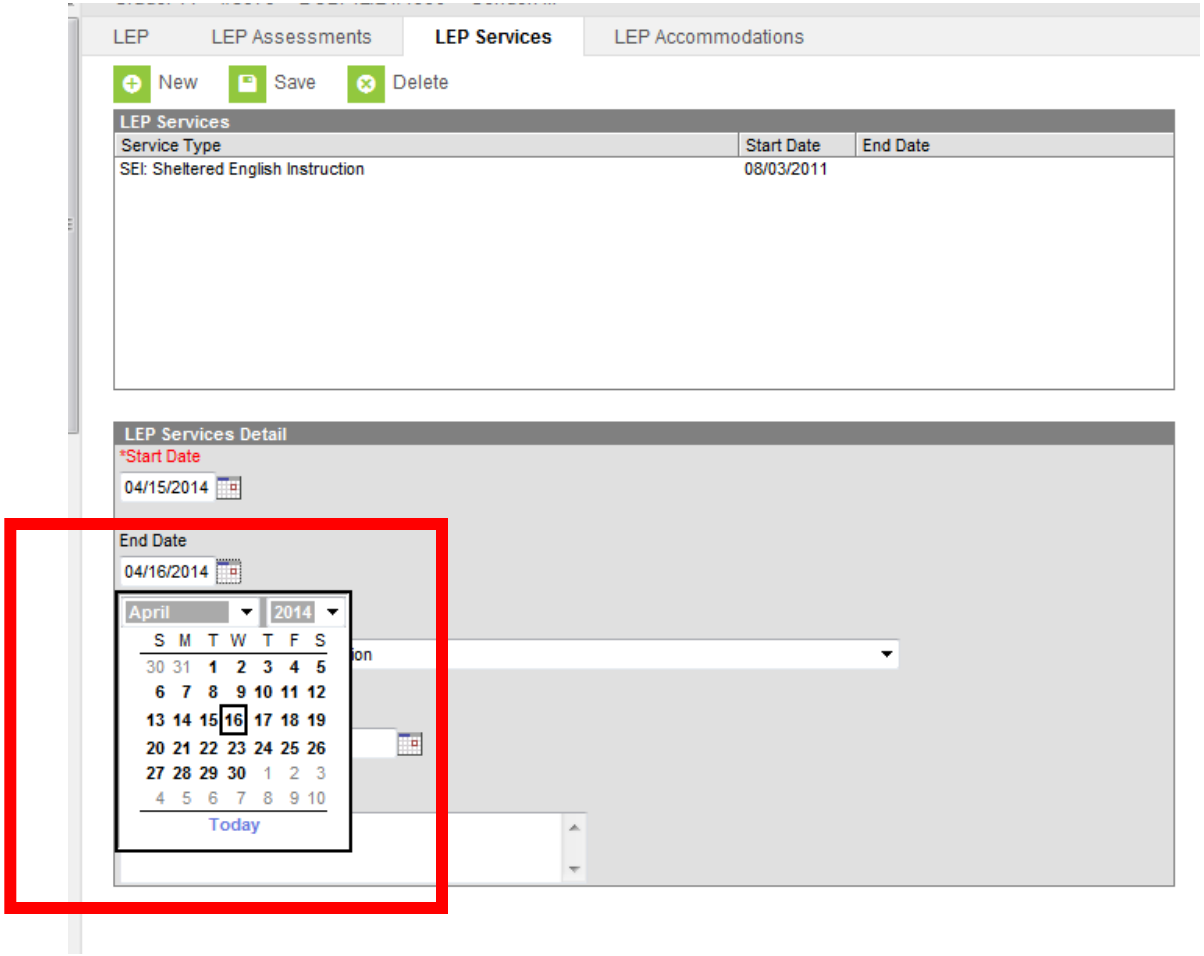
End Dating LEP Services



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Correcting Accommodations Critical Errors

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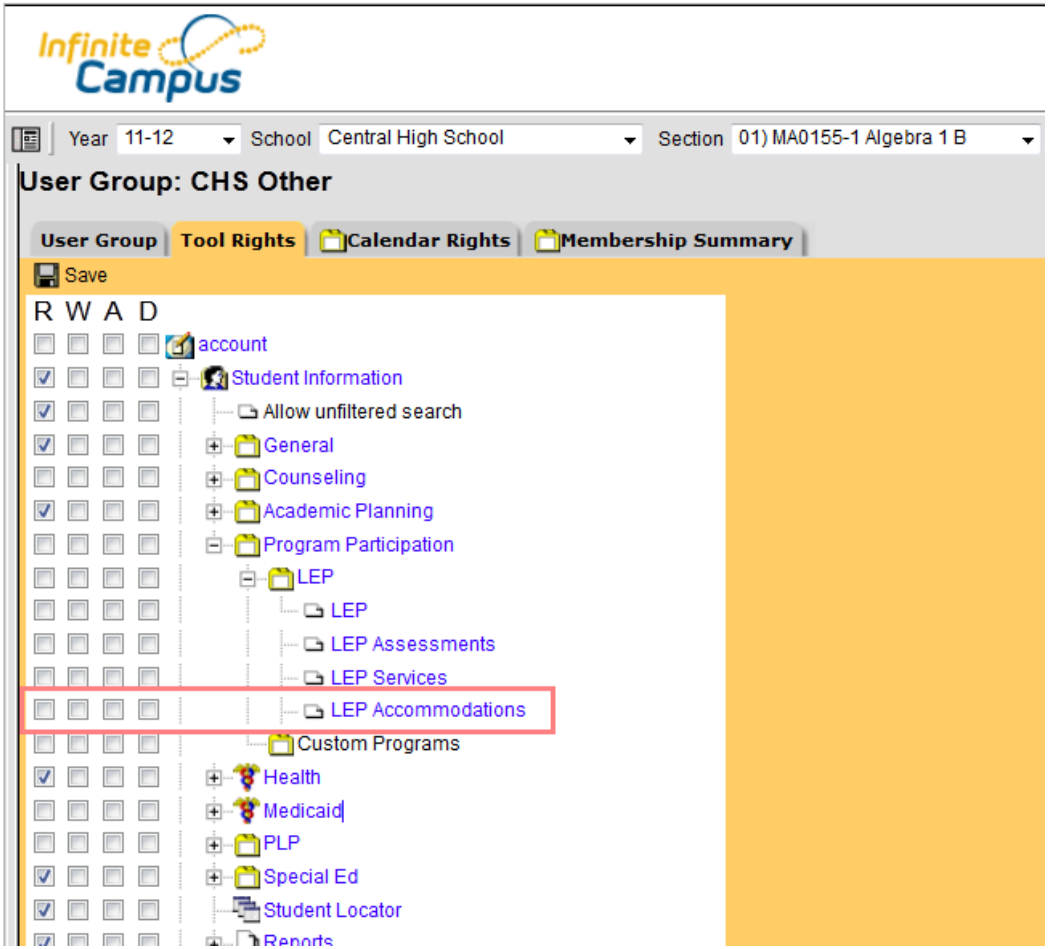
LEP Accommodations



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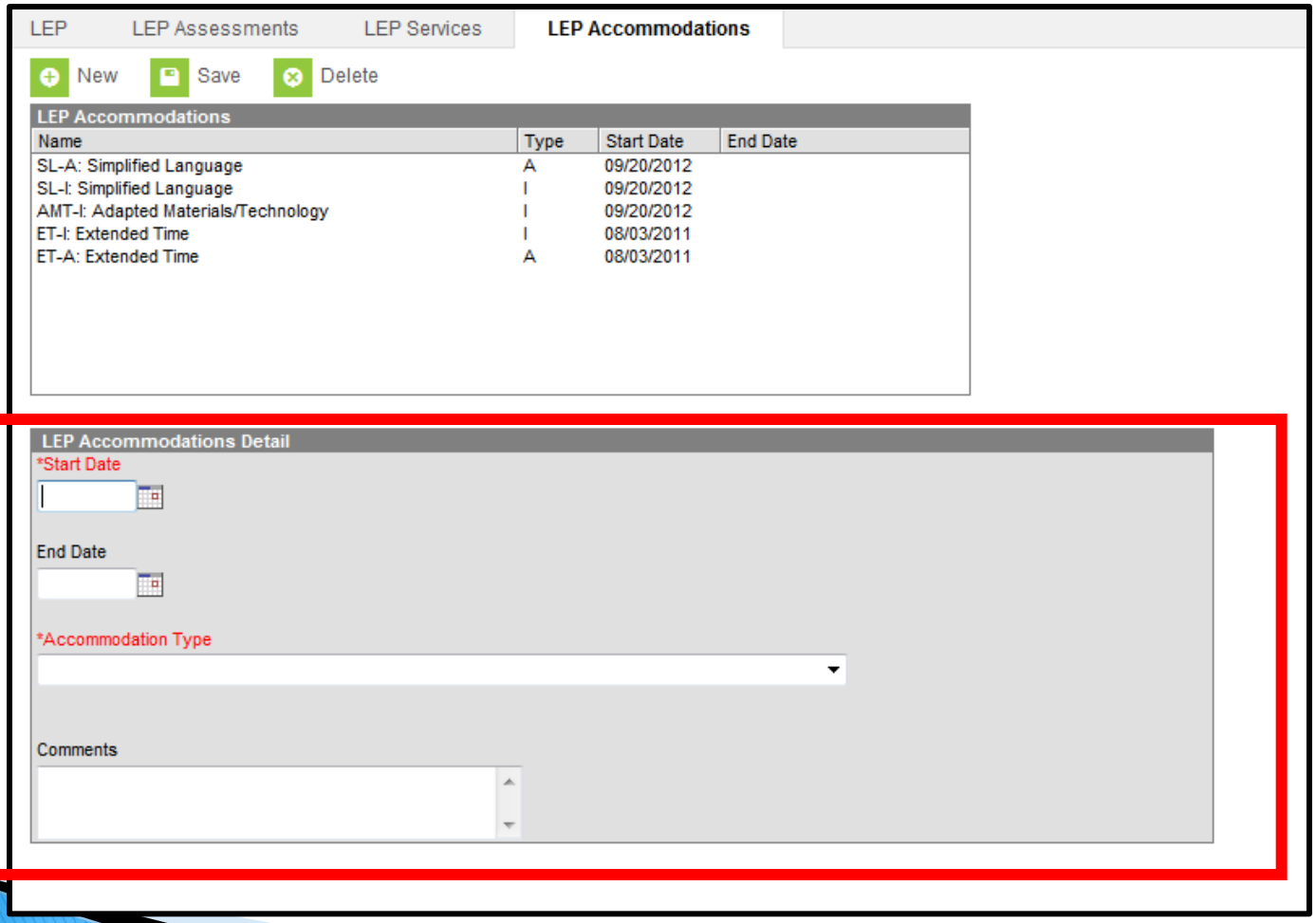
Program Participation> LEP> LEP Accommodations> Detail Editor



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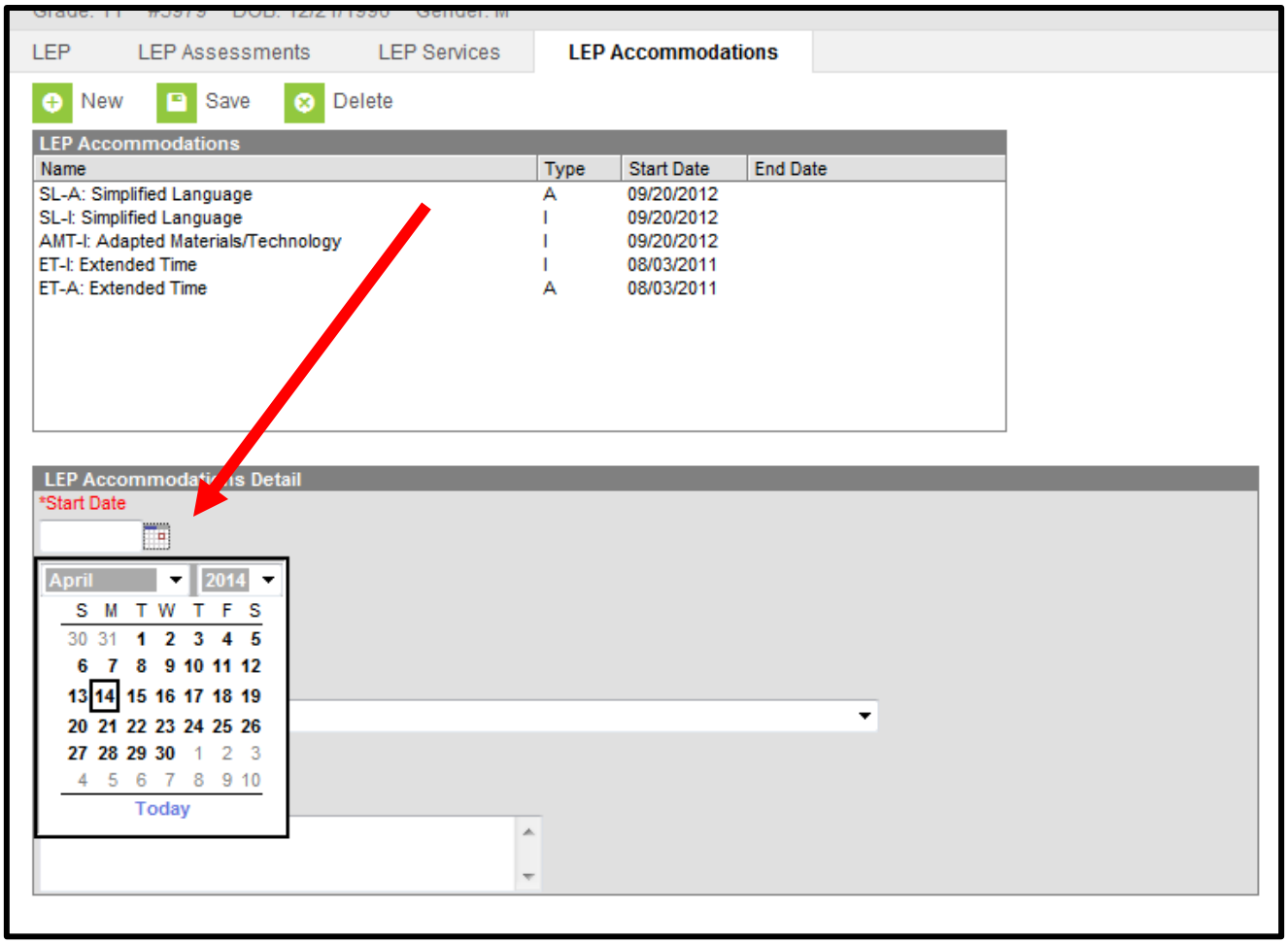
LEP Accommodations Start Date



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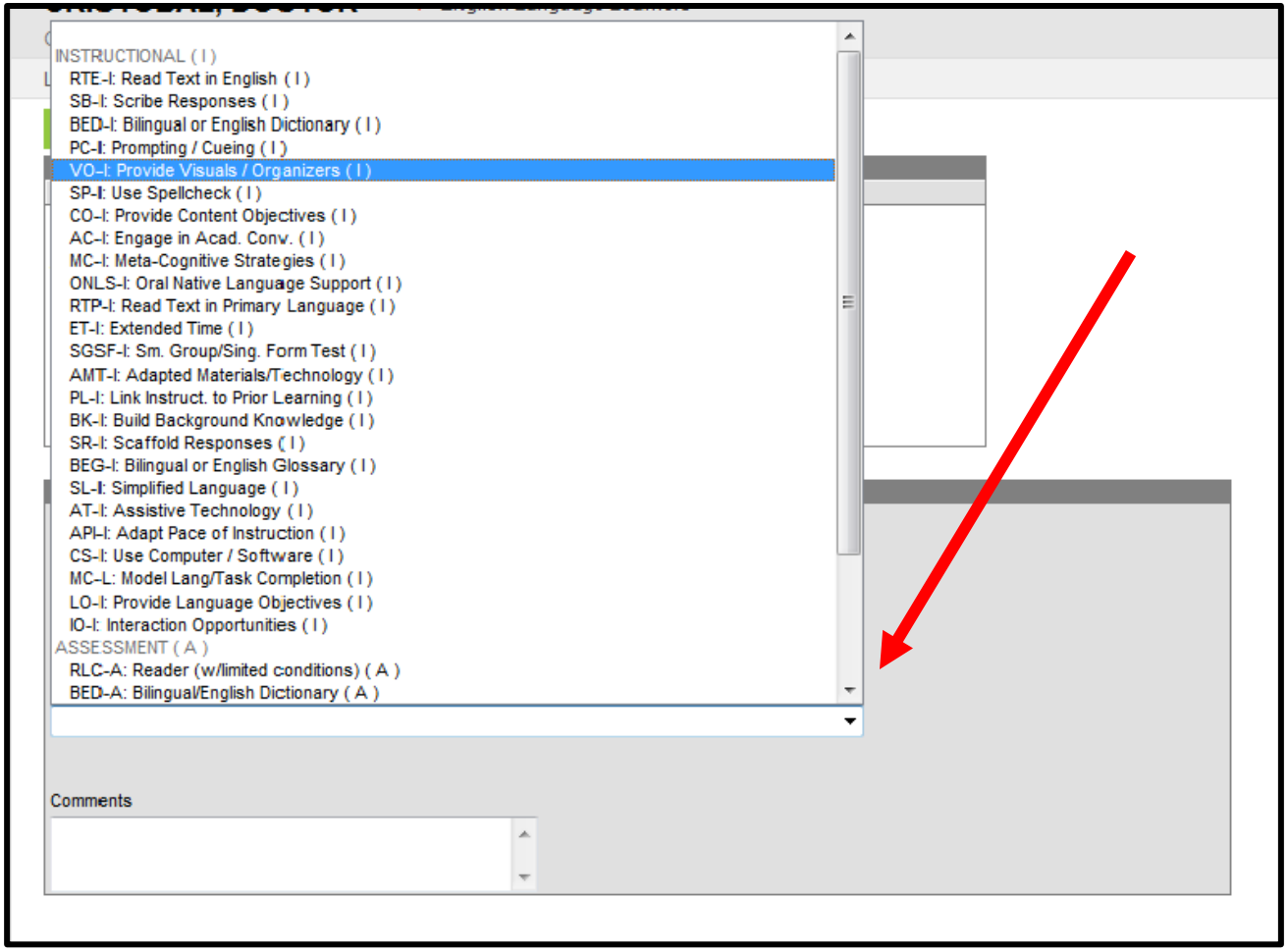
LEP Accommodation Type



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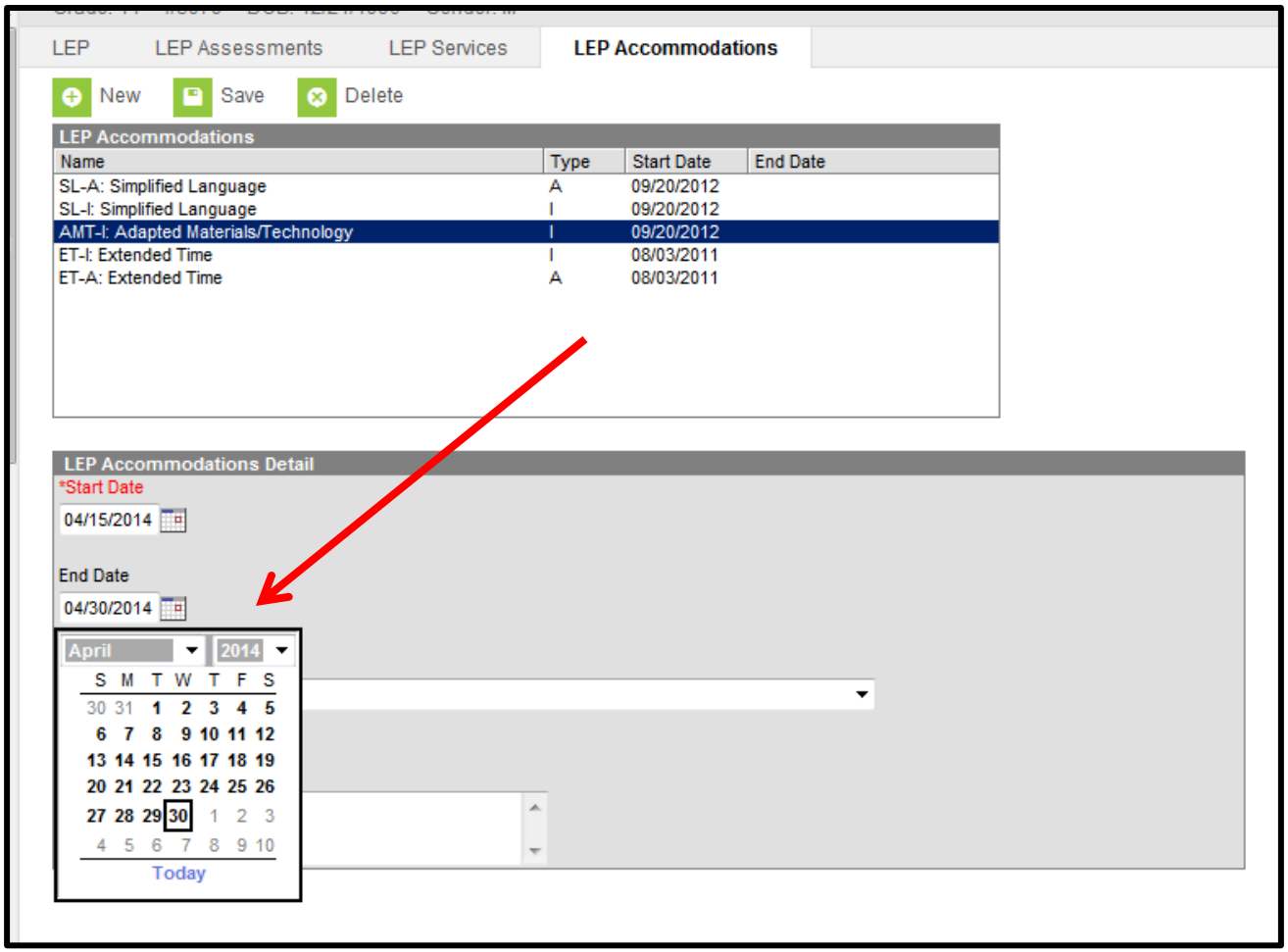
End Dating Accommodations



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Home Language Errors/Warnings

Critical Error: The following records have a Home Language selection of 0400: English. These students will NOT be included on the LEP extract. (Number of Records:2)

SchoolNumber	SchoolName	StateStudentID	LastName	FirstName	MiddleInitial
023	Knox County Middle School	27823	JACKSON	JEREMIAH	
430	Jesse D Lay Elementary School	30088	CRISTOBAL	EDDIE	A

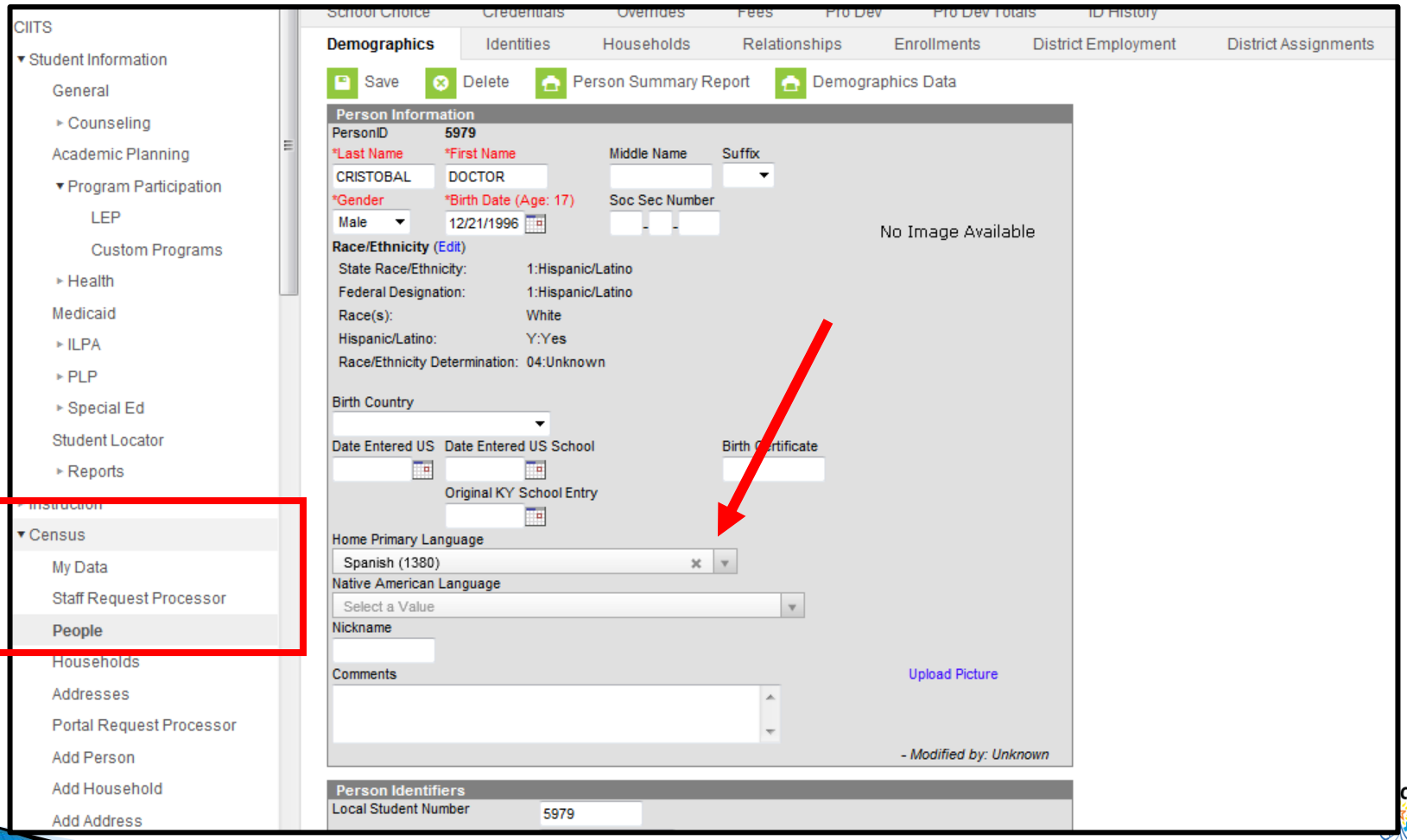
Warning: The following records have a Home Language selection of 1630: Other. The students will be included on the LEP extract. (Number of Records:1)

SchoolNumber	SchoolName	StateStudentID	LName	FName	MiddleInitial
410	Knox Central High School	2032	MARICLE	JOHN	B

Critical Error: Home Language 0400: English (will not pull data)

Warning: Home Language 1630: Other (will pull data)

Census> People



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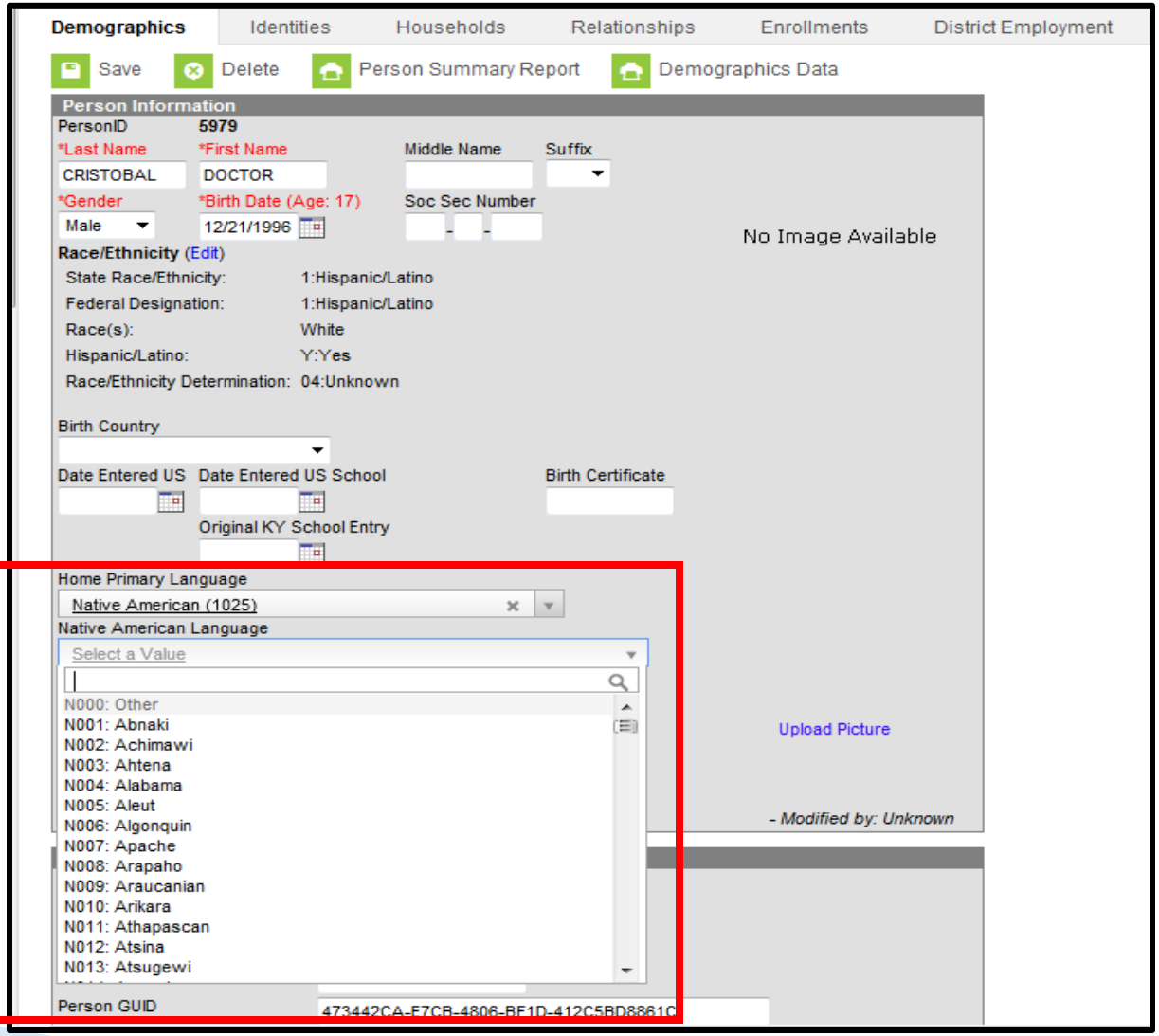
Home Primary Language



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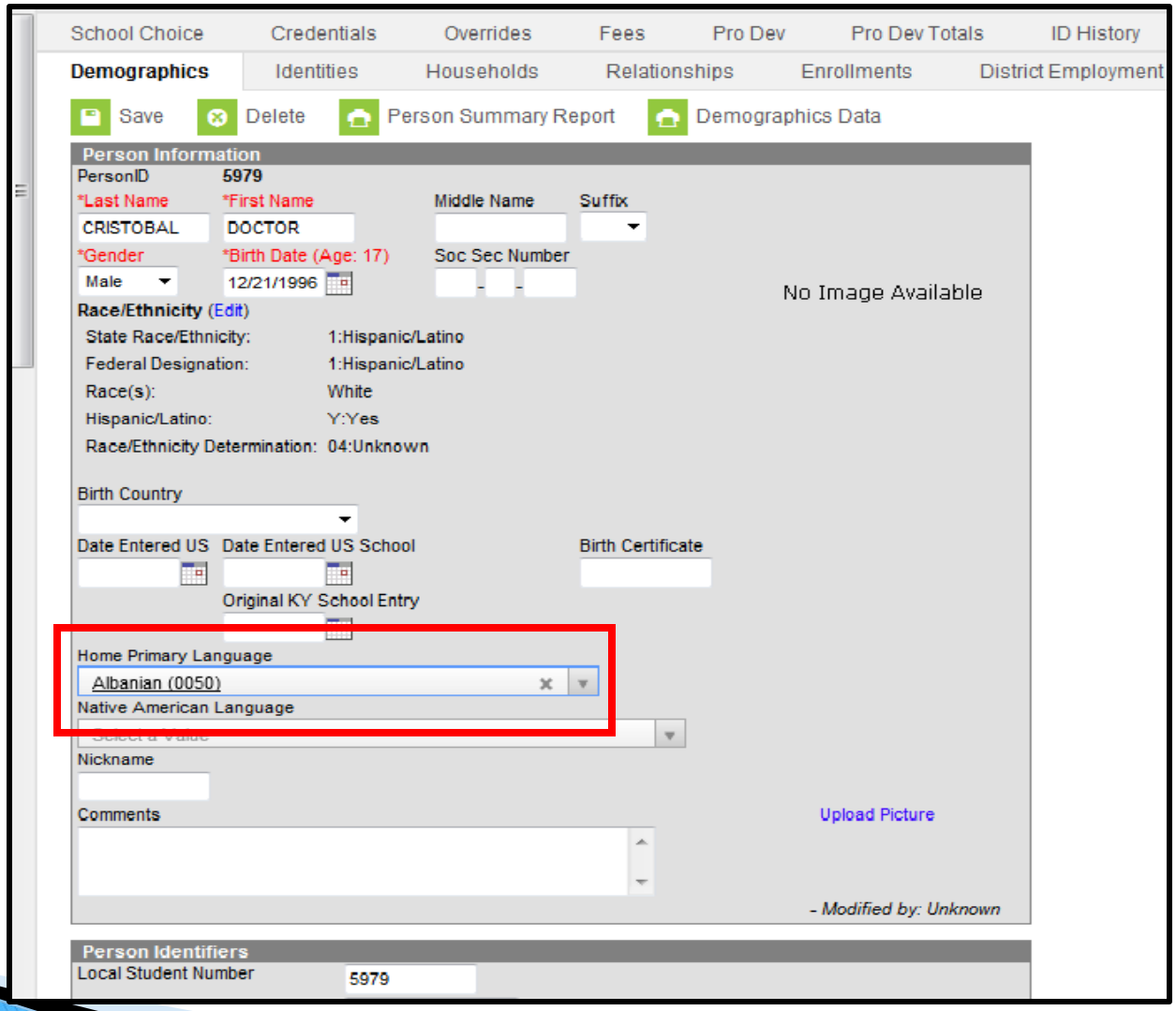
Home Primary Language



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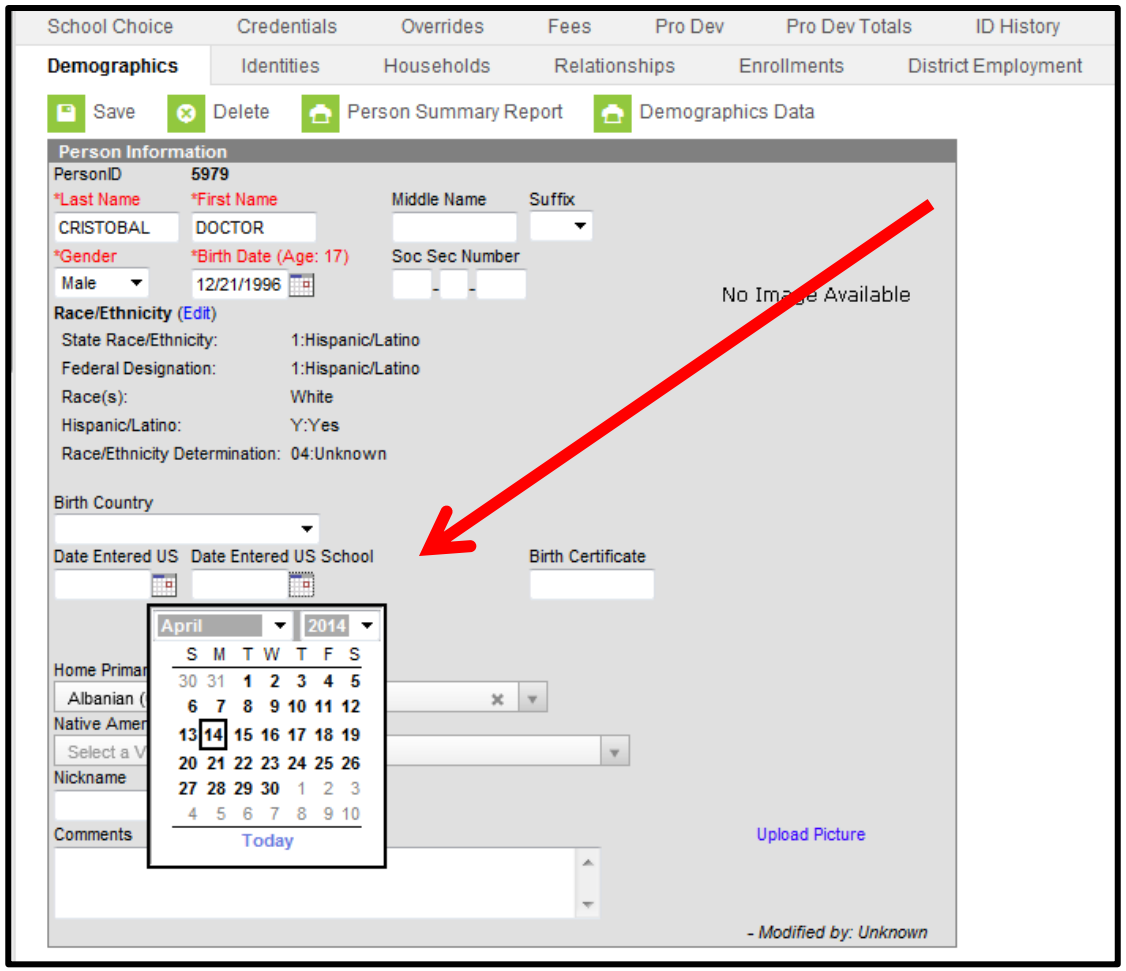
Date Entered U.S.



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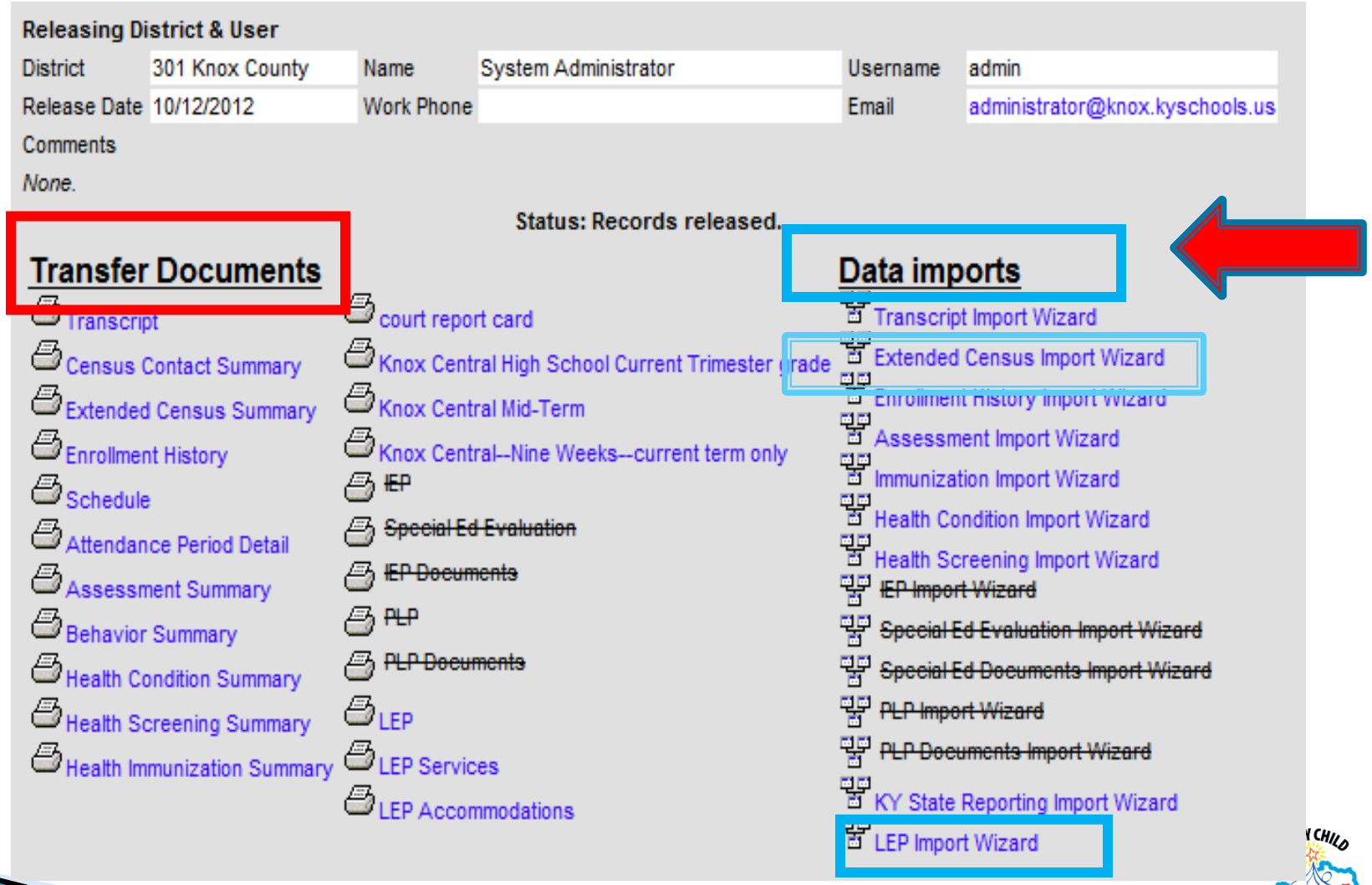
Student Records Transfer



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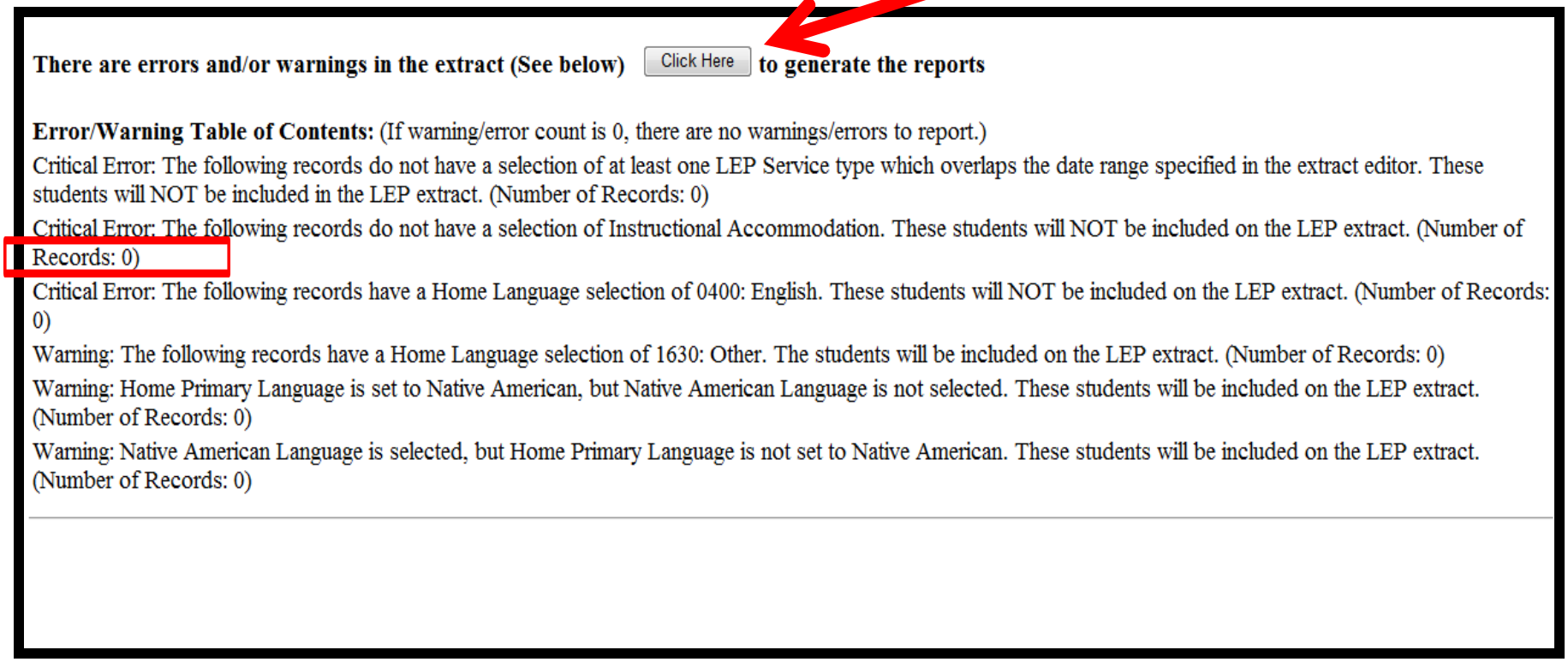
Generating the Report



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LEP Extract

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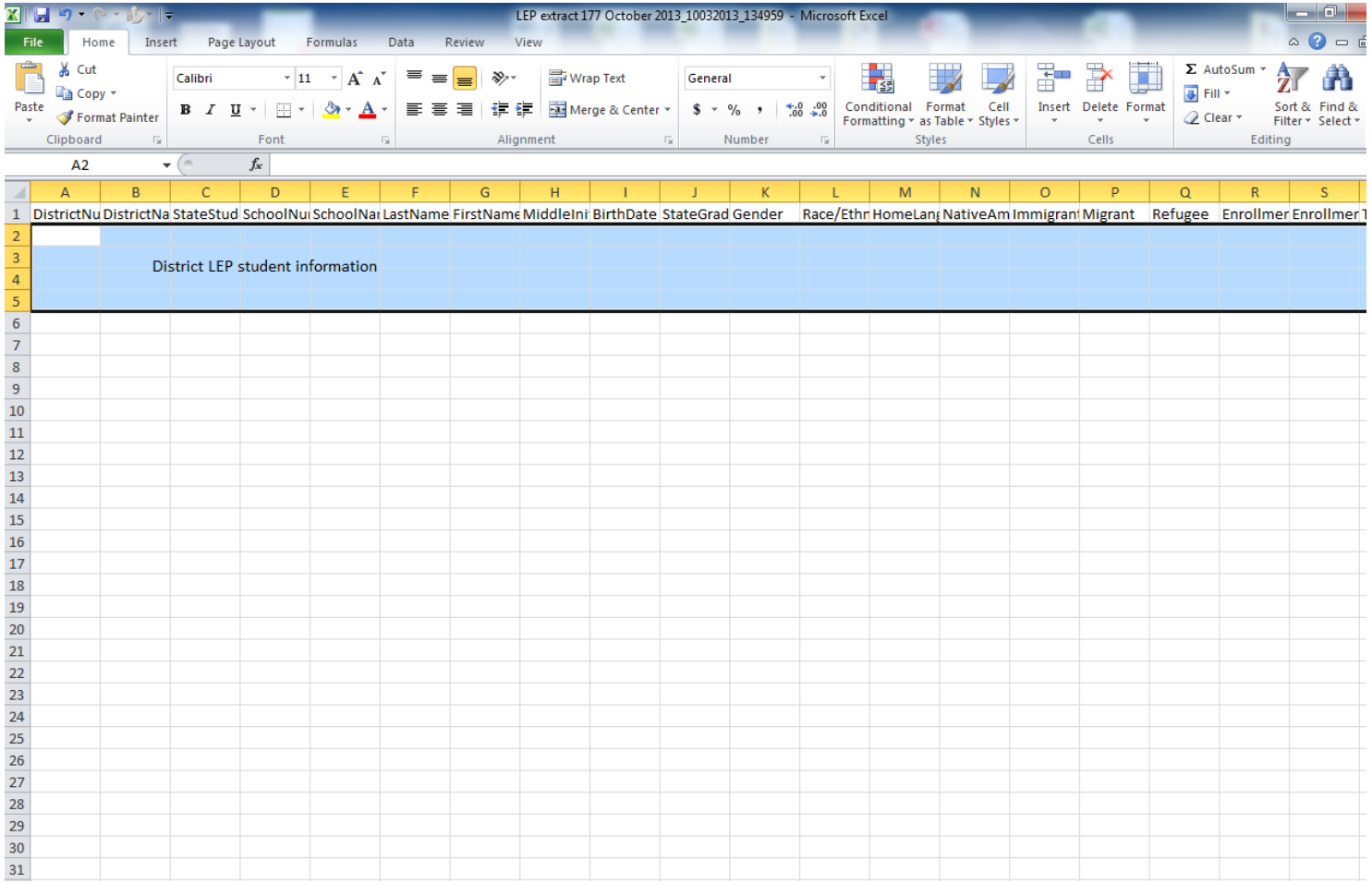
Do you want to open or save **LEP.csv** from **icuat.education.ky.gov**? Open Save Cancel

LEP Extract – Save As Excel



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Secure File Upload

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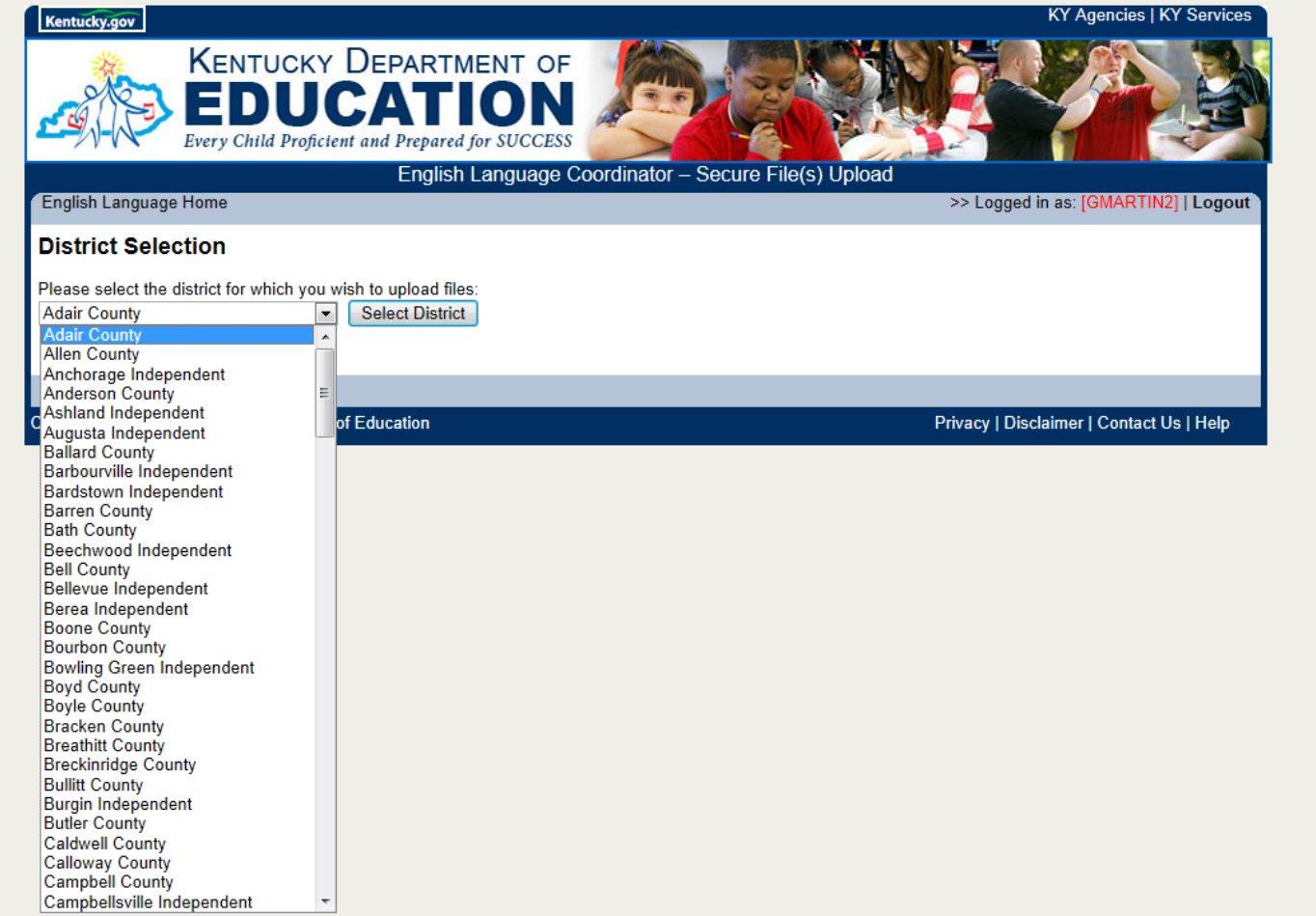
District Selection



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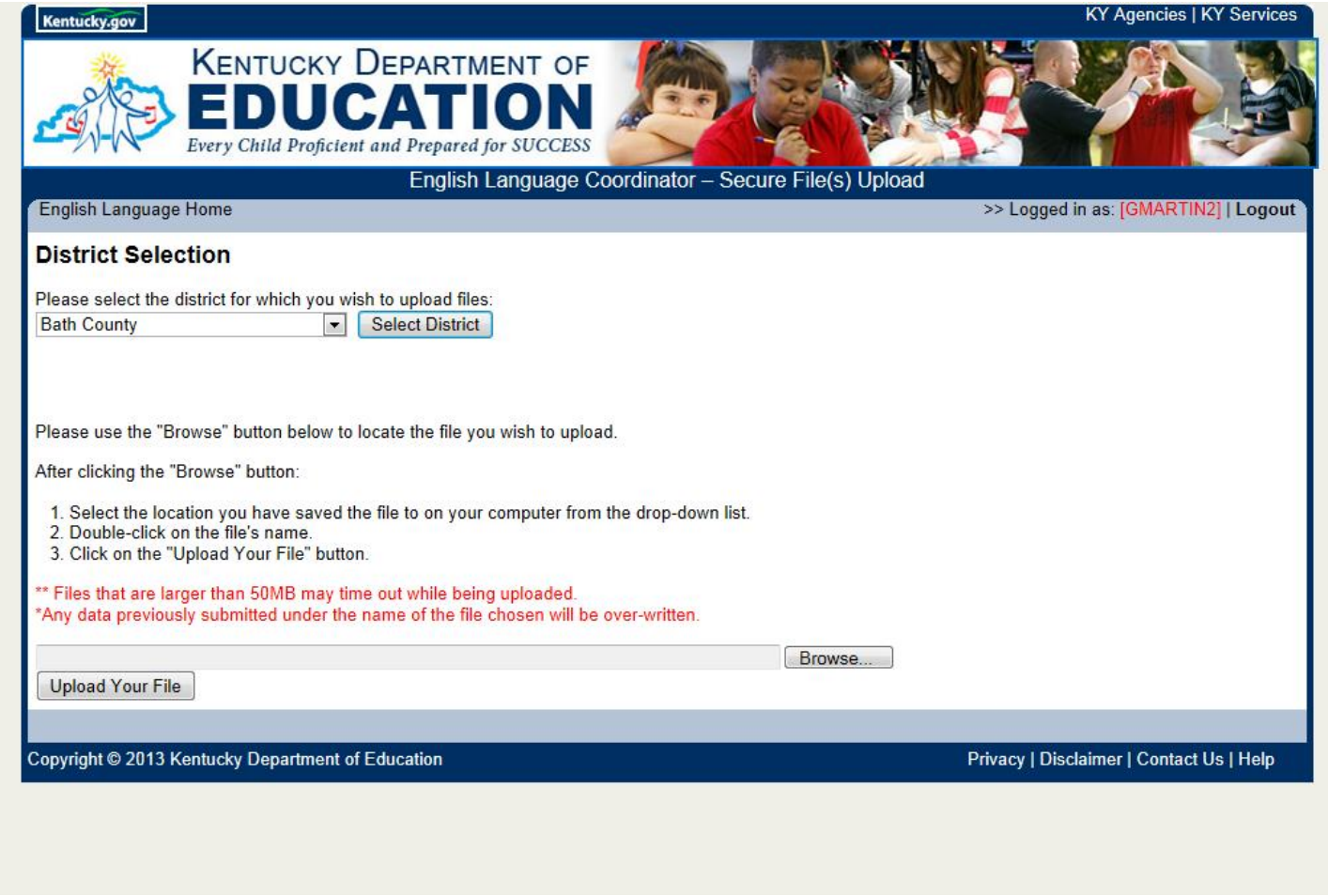
Upload the File



Contact and Resource Information

gary.martin@education.ky.gov

http://education.ky.gov/specialed/EL/Pages/Data-Collection-Reporting-and-Monitoring-for-Immigrant-and-LEP.aspx